

Aitoc



E-mail Templates Manager

User Manual for Magento

Table of Contents

1. Enabling the extension in Magento.
2. Templates Overview.
3. Generating Templates For a New Store.
4. Quickly Replacing Data Across Templates.
5. E-mail Improvements.

1. Enabling the extension in Magento

Aitoc Modules Manager v3.1.1

[Save modules settings](#)

In System > Manage Aitoc Modules, check E-mail Templates Manager and click "Save modules settings" on the top right.

AITOC Modules		
Enabled	Module	Additional Information
<input checked="" type="checkbox"/>	E-mail Templates Manager v2.0.15	How to get support Register license Create support ticket

[[Manage Class Rewrites](#)] [[View Customized Templates](#)] [[Grant full write permissions](#)]

2. Templates Overview

Dashboard Sales Catalog Mobile Customers Promotions Newsletter CMS Reports **System** [Get help for this page](#)

E-mail Templates Manager

Filter email templates by Website or Store View.

Current Configuration Scope: **Default Config** Locale: en_US

Default Template Name	Default Template File	Customer Group	Website	Store View	Actions
Forgot Admin Password	/app/locale/en_US/template/email/admin_password_reset_confirmation.html	Forgot Admin Password			Edit Custom Template
Currency Update Warnings	/app/locale/en_US/template/email/currency_update_warning.html	Currency Update Warnings			Edit Custom Template
New account	/app/locale/en_US/template/email/account_new_confirmation.html	New account			Edit Custom Template
New account confirmation key	/app/locale/en_US/template/email/account_new_confirmation_key.html	New account confirmation key			Edit Custom Template
New account confirmed	/app/locale/en_US/template/email/account_new_confirmed.html	New account confirmed			Edit Custom Template
Forgot Password	/app/locale/en_US/template/email/account_password_reset_confirmation.html	Forgot Password			Edit Custom Template
Remind Password	/app/locale/en_US/template/email/password_new.html	Remind Password			Edit Custom Template
New Order	/app/locale/en_US/template/email/sales/order_new.html	New Order			Edit Custom Template
New Order for Guest	/app/locale/en_US/template/email/sales/order_new_guest.html	New Order for Guest			Edit Custom Template
Order Update	/app/locale/en_US/template/email/sales/order_update.html	Order Update			Edit Custom Template
Order Update for Guest	/app/locale/en_US/template/email/sales/order_update_guest.html	Order Update for Guest			Edit Custom Template
New Invoice	/app/locale/en_US/template/email/sales/invoice_new.html	New Invoice			Edit Custom Template
New Invoice for Guest	/app/locale/en_US/template/email/sales/invoice_new_guest.html	New Invoice for Guest			Edit Custom Template
Invoice Update	/app/locale/en_US/template/email/sales/invoice_update.html	Invoice Update			Edit Custom Template
Invoice Update for Guest	/app/locale/en_US/template/email/sales/invoice_update_guest.html	Invoice Update for Guest			Edit Custom Template
New Credit Memo	/app/locale/en_US/template/email/sales/creditmemo_new.html	New Credit Memo			Edit Custom Template
New Credit Memo for Guest	/app/locale/en_US/template/email/sales/creditmemo_new_guest.html	New Credit Memo for Guest			Edit Custom Template
Credit Memo Update	/app/locale/en_US/template/email/sales/creditmemo_update.html	Credit Memo Update			Edit Custom Template

The module shows all store-specific email templates on one page. This gives you an idea about the templates used in a given store.

- Manage Aitoc Modules
- My Account
- Notifications
- Tools
- Web Services
- Design
- Import/Export
- Manage Currency
- Transactional Emails
- Custom Variable
- Magento Connect
- Cache Management
- Index Management
- Manage Stores
- Order Statuses
- Configuration

3. Generating Templates For a New Store

Generate Templates

[Back](#) [Generate Templates](#)

Replace default entries

 **Note that leading and trailing spaces (if any) will not be trimmed**

Delete existing custom templates for this store view

Magento	<input type="text" value="My Best Store"/>
Demo Store	<input type="text" value="Real Name of My Store"/>
magento@varien.com	<input type="text" value="email@mybeststore.com"/>
dummyemail@magentocommerce.com	<input type="text" value="etc"/>
(800)DEMO-STORE	<input type="text"/>
(800)DEMO-NUMBER	<input type="text"/>
(555) 555-0123	<input type="text"/>
Monday - Friday, 8am - 5pm PST	<input type="text"/>

When you set up Magento for the first time or create a new store, you can replace all dummy text in email templates with your real information.


This creates new custom templates in the database, so an upgrade to the next Magento release will not overwrite your changes.

[Help Us Keep Magento Healthy - Report All Bugs](#)

Magento ver. 1.8.1.0

[Connect with the Magento Community](#)

Interface Locale:

 **Magento™** is a trademark of Magento Inc.

Copyright © 2015 Magento Inc.

4. Quickly Replacing Data Across Templates

Replace In Custom Templates

[Back](#) [Replace In Custom Templates](#)

Replace in custom templates

 **Note that leading and trailing spaces (if any) will not be trimmed**

You can change a piece of information (a signature, a phone number, etc.) in ALL custom templates easily and at once.

Find	<input type="text" value="+4412345678"/>	Replace with	<input type="text" value="+80012345678"/>
Find	<input type="text"/>	Replace with	<input type="text"/>
Find	<input type="text"/>	Replace with	<input type="text"/>
Find	<input type="text"/>	Replace with	<input type="text"/>
Find	<input type="text"/>	Replace with	<input type="text"/>

[Add one more row](#)

5. E-mail Improvements

New Email Template

Back

Reset

Convert to Plain Text

Preview Template

Save Template

Load default template

Template *

Order Update

Locale *

English (United States)

Load Template

Template Information

Template Name *

A name for internal use

Template Subject *

Order # {{var order.increment_id}} update

Insert Variable...

Template Content *

Enter your own text for this email template.

The module will add a hidden plain-text version of the template and improve its encoding to get your emails safely past spam filters.

Template Styles

```
body,td { color:#2f2f2f; font:11px/1.35em Verdana, Arial, Helvetica, sans-serif; }
```

You can attach an unlimited number of files to your email.

Attachments

(all symbols except letters and digits will be removed)

Attachment Name	File	Sort Order
User Manual	File: useful_downloads_manual.pdf (232.45 kB)	1

Brought to you by

Aitoc

You can purchase **E-mail Templates Manager** at
www.aitoc.com/en/magentomods_email_templates_manager.html

For questions please email at sales@aitoc.com